

# Bedford Urban Garden, Inc.

## Annual Garden Plot Agreement:



I understand that gardeners from the previous season will have first preference and may choose either the same plot or a vacant plot if one exists.

1. I will pay a fee of \$45 or \$55 for my garden. I understand the fee is to be submitted along with my Garden Plot Application and signed Annual Garden Plot Agreement. If financial assistance is needed, please contact a **BUG** Board member prior to completing your application. A limited number of scholarships are available.
2. I understand if I don't maintain my plot throughout the year, I may be declined renewal for the following year. Maintenance includes removing all weeds from paths around the plot. Gardeners whose plots are overgrown will be given notice of the issue and given ten (10) days to rectify the situation. Garden plots must be monitored for pest management (diseases and insects). If any of the above issues occur, immediate attention will be needed to protect all plots
3. I will notify garden coordinators if I am no longer able to tend my plot; if I plan to be absent for two weeks or more; or, if I have requested that a friend tend my garden.
4. I will clear my plot of fencing, stakes, trellises, string, all inorganic materials, dead plants, and weeds by **December 31<sup>st</sup>**.
5. I understand that I am required to contribute **two hours per month** for general maintenance of **BUG**, either by participating in workdays, watering communal plants, or other volunteer activities at the garden.
6. I will use only organic fertilizers, insecticides, herbicides, and fungicides, and will use them in such a way as not to affect other plots. Conventional controls may be considered (depending on the situation, organic options, and surrounding conditions) but will require **BUG** approval prior to use. If you are unsure whether your fertilizer/insecticide/herbicide/fungicide is organic, check with the garden coordinator or our local office of Virginia Cooperative Extension (540-586-7675).
7. I understand that all children under the age of 13 years old must be directly supervised by an adult, family member, friend, or other consenting adult on site.
8. I understand that **BUG** has a full harvest/no waste policy and I will harvest crops once they are mature. Please consider donating excess crops for inclusion with **BUG** contributions to local food banks.
9. I give my consent to **BUG** to use photographs and videos for purposes related to the **BUG** mission.
10. I will make sure that hoses (inside/outside garden) are placed properly on hose racks. Conserve water at all times. Turn off nozzles, valves, and spigots when not watering.
11. **I will lock the gate, the shed, and the spigots when leaving garden.** I will maintain strict confidentiality regarding shed lock combinations. **I will take care of the key for spigot locks, making sure it is returned to the shed.**

I agree to hold **Bedford Urban Garden, Inc.**, the Town of Bedford, **BUG** Board of Directors, lease holders of **BUG** gardens and their agents and employees, harmless from any and all liability from bodily harm, damage, or loss of any kind or nature arising from, or in any manner connected with, my participation in a community garden association or affiliated program.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Bedford Urban Garden, Inc.

## Garden Plot Application



Date: \_\_\_\_\_

Gardener's Name (PRINT): \_\_\_\_\_

Gardener's Address: \_\_\_\_\_

\_\_\_\_\_

Phone [Home]: \_\_\_\_\_ Phone [Cell]: \_\_\_\_\_

Email (PRINT): \_\_\_\_\_

Please list the names of all family members or friends who will be gardening with you this year:

\_\_\_\_\_

\_\_\_\_\_

Plot sizes available:

\$45 per year  4 X 10

\$55 per year  4 X 12

Garden plot registration and fees must be paid in cash or check and submitted with the **Garden Plot Application** and signed/dated **Annual Garden Plot Agreement**. All fees are non-refundable. Plot fees are used for general operating expenses of **Bedford Urban Garden, Inc.**, which is a 501(c)(3) non-profit organization.

If financial assistance is needed, please contact a **BUG** Board member prior to completing your application. A limited number of scholarships are available.

If you have any questions please email [urbangardenbedford@gmail.com](mailto:urbangardenbedford@gmail.com) or call 540-425-5315.

If registering by mail, please make check or money order payable to "**BUG**" and mail to:

**BEDFORD URBAN GARDEN, INC.**

P.O. Box 1435

Bedford, Virginia 24523

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(for office use only)

Assigned Plot # \_\_\_\_\_